



Tax Deductions for:

Airline Flight Crew Personnel

Use this form to summarize and organize your tax-deductible business expenses. In order to deduct expenses in your trade or business, you must show that the expenses are "ordinary and necessary." An ordinary expense is one, which is customary in your particular line of work. A necessary expense is one, which is appropriate, but not necessarily essential in your business. The application of these terms to you relies heavily on the "facts and circumstances" of your unique situation. A business expense deduction must also take into account any reimbursement you have received, or could have received for that expense from your employer or another source.

PROFESSIONAL Fees & Dues:

| | |
|--------------------------|--|
| Association Dues | |
| Professional Dues | |
| FAA Medical Exam | |
| Licenses | |
| Passport, Visa, ID | |
| Training Expenses | |
| Union Dues & Assessments | |
| Other: _____ | |

UNIFORMS Upkeep:

| | |
|--------------------------------|--|
| Alterations & Repairs | |
| Cleaning & Laundry | |
| Emblems, Insignias, Wings etc. | |
| Hats & Caps | |
| Jackets or Overcoats | |
| Shoes or Boots | |
| Belts & Gloves | |
| Shirts or Blouses | |
| Pants or Skirts | |
| Sweaters & Vests | |
| Ties & Scarfs | |
| Other: _____ | |

AUTO Travel:

| | |
|-----------------------------------|--|
| Company Physical (mi) | |
| FAA Physical (mi) | |
| Parking Fees & Tolls (\$) | |
| Pickup Cleaning and Supplies (mi) | |
| Training (mi) | |
| Union or Association Officer (mi) | |
| Other: _____ | |

TELEPHONE Expenses:

| | |
|------------------------|--|
| Special or Fax Line | |
| Cellular | |
| Business Long Distance | |
| Pay Phone – Phone Card | |
| Pager | |
| Business Long Distance | |
| Answering Machine | |
| Other: _____ | |

UNREIMBURSED Out-Of-Town Travel:

| | |
|---|--|
| Airfare, Train & Bus | |
| Highway Tolls | |
| Laundry | |
| Lodging (do not combine meals with lodging) | |
| Meals (do not combine with lodging) | |
| Porter, Bell Captain | |
| Taxi, Subway etc. | |
| Telephone Calls (includes calls to home) | |
| Other: _____ | |
| Other: _____ | |

EQUIPMENT Supplies & Repairs:

| | |
|--------------------------|--|
| Alarm Clock - Portable | |
| Bidding Software Fees | |
| Books, Manuals, Tapes | |
| Business Cards | |
| Calculator | |
| Cockpit Keys | |
| Ear Piece/Protectors | |
| Flashlight/Batteries | |
| Flight Bag | |
| Flight Glasses | |
| Flight Luggage | |
| Uniform Bags | |
| Internet Provider | |
| Jet Bridge Keys | |
| Log Book | |
| Map Books | |
| Charts | |
| Name Tags and ID Holders | |
| Security Devices | |
| Trade Publications | |
| Translators | |
| Union Officer Expenses | |
| Committee Expenses | |
| Voltage Convertors | |
| Watch/Batteries | |
| Other: _____ | |
| Other: _____ | |
| Other: _____ | |